

17th September 2026

LONGSTOWE PARISH COUNCIL

MINUTES

Minutes of the Meeting held on 17th September 2026 at 7.15pm

Present : Cllr Mrs Bobbie Coe (Chairperson)
Cllr Will Bevan
Cllr Barbara Cooper
Cllr Ben Holland
Cllr Peter White
Sharon Brown (Clerk)

- 38 APOLOGIES FOR ABSENCE
County Councillor Lucy Nethsingha and District Councillor John Jefferies.
- 39 OPEN FORUM
No items were raised.
- 40 MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA
None.
- 41 TO SIGN AND APPROVE MINUTES OF LAST PARISH COUNCIL MEETING
The Minutes of the last Parish Council Meeting were by proposed by Cllr White, seconded by Cllr Bevan and **approved**.
- 42 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
No reports available.
- 43 MATTERS ARISING/TO REPORT FROM PREVIOUS MINUTES (FOR INFORMATION ONLY) TO REPORT THE FOLLOWING
MVAS update: Although the posts were installed at the end of July, Highways have not yet confirmed they are okay to use. Contact will be made with Highways, but agreed to go ahead with installing the MVAS.
- 44 FINANCE
a) Accounts update mid-July – mid Sept: **Noted**.
b) National Joint Council (NJC) for Local Government Services - agreed 3.3% increase in pay rates and allowances applicable from 1 April 2026 to 31 March 2027. **Approved**.
c) Information Commissioner's Office – annual Data Protection fee DD £47.00. **Approved**.
d) Clerk's Pay and Expenses:
 - to confirm the payments for mid-July – mid August 2026 £233.68, HMRC £56.40.
 - to agree the payments for mid-August – mid Sept 2026 £157.68, HMRC £39.20.**Approved**, both payments.
- 45 TO CONSIDER PLANNING APPLICATIONS RECEIVED
None
- 46 CONSULTATIONS / SURVEYS
a) Greater Cambridge Local Plan – proposed submission consultation. (Response by 25/09/2026): **Agreed**, the clerk to circulate any further comments to councillors and the chair to submit the response.

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b) Cambridgeshire and Peterborough Minerals and Waste Local Plan Review - Scoping Consultation & Call for Sites. (Response by 12/10/2026): **Noted.**

c) Cambridgeshire Rights of Way Improvement Survey. (Response by 11/10/2026):
Agreed, the clerk to draft a response for circulation to councillors.

47 TO CONSIDER OTHER MATTERS

a) Village Hall update: the restoration of the veranda is going to the VH Committee for approval. Door lock maintenance has been required. The Car Boot is 4th October; more advertising has been undertaken this time.

48 CORRESPONDENCE RECEIVED

A list of key correspondence received is printed in the Agenda; details available from the Clerk.

49 SKYLARK – TO CONSIDER ANY EDITORIAL ISSUES

There are fewer items for the October Skylark.

50 DATE OF NEXT MEETING OF THE PARISH COUNCIL: THURSDAY 15TH OCTOBER, AT 7.15PM, AT LONGSTOWE VILLAGE HALL

Signed by:
Chairperson

Date: October 2026