

23rd July 2026

LONGSTOWE PARISH COUNCIL

MINUTES

Minutes of the Meeting held on 23rd July 2026 at 7.15pm

Present : Cllr Mrs Bobbie Coe (Chairperson)
Cllr Will Bevan
Cllr Ben Holland
Cllr Peter White
Sharon Brown (Clerk)

Also present: Chris Morton, *Skylark* editor.

- 26 APOLOGIES FOR ABSENCE
Parish Councillor Barbara Cooper.
- 27 OPEN FORUM
No items were raised.
- 28 MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA
None.
- 29 TO SIGN AND APPROVE MINUTES OF LAST PARISH COUNCIL MEETING
The Minutes of the last Parish Council Meeting were by proposed by Cllr White, seconded by Cllr Bevan and **approved**.
- 30 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
Councillor Jefferies, SCDC reported:
- a) E-W Rail: he had attended the latest consultation and is asking that sufficient parking be incorporated into the design for the new Cambourne station, noting that it would be necessary for those from outlying villages.
 - b) Bourn Airfield development: he is attending a site liaison meeting with CCC. Construction is projected between 2030-2035.
 - c) TTRO for Longstowe High Street: Legal Order Period: 18 Months – 23 July 2026 to 22 January 2028. Works are anticipated 23-24 July 2026.
- 31 MATTERS ARISING/TO REPORT FROM PREVIOUS MINUTES (FOR INFORMATION ONLY)
TO REPORT THE FOLLOWING
- a) Councillor email addresses/ website – update: the website is currently being updated, including the accessibility. Councillors have decided on either full name or initials and surname for their councillor email addresses.
 - b) MVAS update: The posts have now been installed. Councillor White has charged the batteries ready for use.
- 32 FINANCE
- a) Accounts update mid-June - mid July: **Noted**.
 - b) Internal Audit – update: **Noted**, the internal audit has been signed off. Charlotte Hemmins was thanked for undertaking this Audit.
Noted, that the Notice of Public Rights runs from 1st July to 11th August 2026.
 - c) SCDC – administration of Parish Elections May 2026, £75.00: **Agreed**.
 - d) Invoice Eyelid Productions – annual website support, annual Domain Name fee, website migration and accessibility update £390.00: **Agreed**.
 - e) Street lighting electricity quotes: Proposed by Cllr White, seconded by Cllr Holland and **unanimously agreed**, the 3-year quote from Ecotricity subject to a complete review of the T&C.

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- f) Mileage Rate – (NALC Bulletin) 19/6/26: **Agreed**, adoption of the new government mileage rate of 55p/mile and NALC standard.
- g) Clerk's Pay and Expenses mid-Apr – mid-May 2026 £228.90, HMRC £54.80: **Agreed**.

33 TO CONSIDER PLANNING APPLICATIONS RECEIVED
None

34 TO CONSIDER OTHER MATTERS
a) Village Hall update: preparations for the fete are well in hand. The Playground and outfield have been mown by the cricket club. Cllr White has now added a ramp to the disabled toilet access, to avoid the low step.

35 CORRESPONDENCE RECEIVED
A list of correspondence received is printed in the Agenda; details are available from the Clerk.

36 SKYLARK – TO CONSIDER ANY EDITORIAL ISSUES
There are fewer items for the August Skylark. The final date for editing and printing is 30th July.

37 DATE OF NEXT MEETING OF THE PARISH COUNCIL: THURSDAY 17TH **SEPTEMBER**, AT 7.15PM, AT LONGSTOWE VILLAGE HALL

Signed by:
Chairperson

Date: September 2026