

17th July 2025

LONGSTOWE PARISH COUNCIL

MINUTES

Minutes of the Meeting held on Thursday 17th July 2025 at 7.15pm

Present: Cllr Mrs Bobbie Coe (Chairperson)
Cllr Will Bevan
Cllr Ben Holland
Cllr Peter White
Sharon Brown (Clerk)

Also present: Christine Morton, Skylark editor and one member of the public.

OPEN FORUM

The meeting was closed during the Open Forum to enable contributions from the public:

Defibrillator: It was confirmed that the defibrillator is registered on The Circuit. The pads and battery will be checked by the clerk.

25 APOLOGIES FOR ABSENCE

County Councillor Lucy Nethsingha and Parish Councillor Barbara Cooper.

26 MEMBERS' DECLARATION OF INTEREST FOR ITEMS ON THE AGENDA

None.

27 TO SIGN AND APPROVE MINUTES OF LAST MEETING

The Minutes of the last Parish Council Meeting were proposed by Cllr White, seconded by Cllr Holland and unanimously approved.

28 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

None available.

29 MATTERS ARISING/TO REPORT FROM PREVIOUS MINUTES (FOR INFORMATION ONLY) – COUNCIL TO REPORT THE FOLLOWING

- a) Audit - Notice of Public Rights published – 27th June to 7th August 2025: **Noted**.

30 FINANCE

- a) Accounts update mid-May – mid-July 2025: **Noted**.
- b) Clerk's Pay and Expenses mid-June -mid-July 2025 £178.52, HMRC £42.40 & provisional mid-July – mid-August 2025 £212.16, HMRC £53.04 **unanimously agreed**.

31 TO CONSIDER PLANNING APPLICATIONS RECEIVED

None.

32 TO CONSIDER OTHER MATTERS

- a) Village Hall update: The Fete has raised £1300 +. Several new volunteers have come forward and will be asked to be involved in further events.
- b) Footpath Warden: Cllr Holland would like to step down from the post and Michael Murden has indicated that he would be interested in taking it on. **Agreed** Cllr Holland to ask Michael Murden to attend the September Parish Council meeting.
- c) Local Government Reorganization Survey, SCDC: **Agreed** to make a Parish Council submission.
- d) Councillor email addresses: **Agreed** transfer to gov.uk email addresses for councillors and probably Skylark as well. The services and costs options of different providers will be brought to the September meeting.

33 CORRESPONDENCE RECEIVED

A list of correspondence for discussion at the Parish Council meeting is printed in the Agenda; details are available from the Clerk:

No items highlighted for discussion.

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34 SYKLARK – TO CONSIDER ANY EDITORIAL ISSUES

A couple of articles have already been submitted for the September issue. The need for a strict cut-off date for submissions needs to be made clear to all, including regular subscribers.

35 DATE OF THE NEXT PARISH COUNCIL MEETING: Thursday **18th September**, at 7.15pm, at Longstowe Village Hall.

Signed by
Chair

Date

September 2025